

# PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH  
01884 860839 E-mail: [petroc.clerk@hotmail.com](mailto:petroc.clerk@hotmail.com)

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 17<sup>th</sup> July 2018, in the Baxter Hall, to which Parishioners are invited and welcome to attend, to discuss the following business.

## AGENDA

- 1) **Apologies of Absence** To receive any apologies and approve reasons for absence.
- 2) **Declarations of Interest**
- 3) **Public Session**
- 4) **Minutes** To consider for approval the minutes of the Annual Meeting of 15<sup>th</sup> May 2018. The minutes having been previously circulated.
- 5) **Correspondence** Please see separate list of correspondence e-mailed to Councillors for consideration/information.
- 6) **Matters arising from previous minutes**
  - a) Siebelco – update if available
  - b) No 4 The Square – update if available
  - c) Phone box refurbishment – update if available
  - d) Signs at Petrockstowe Station – update if available
  - e) Hedge at Tanyarde – update if available
- 7) **Current Business**
  - a) Councillor Vacancy
  - b) Communities Together Fund (formerly TAP Fund)
- 8) **Planning**
  - a) Application. Ref: 1/0685/2018/AGMB dated: 5th July 2018 for prior notification for the change of use of agricultural building to No1

- dwelling under Class Q at Building 9, Berry Farm, Petrockstowe, Okehampton.
- b) Application. Ref: 1/0690/2018/AGMB dated: 6th July 2018 for prior notification for the change of use of agricultural building to No1 dwelling under Class Q at Building 7, Berry Farm, Petrockstowe, Okehampton.
  - c) Decision. Ref: 1/0197/2018/LBC dated 6th June 2018 for a proposed conversion of a single storey out building and the refurbishment of the side extension at Higher Cottage, Cott Lane, Petrockstowe, Okehampton. GRANTED
  - d) Decision. Ref: 1/0196/2018/FUL dated 6th June 2018 for a proposed conversion of a single storey out building and the refurbishment of the side extension at Higher Cottage, Cott Lane, Petrockstowe, Okehampton. GRANTED

9) **Councillors Reports** for information

- a) Recreation Ground – Clerk for Cllr Kelsey
- b) Play Area – Cllr Jeffs
- c) Baxter Hall – Cllrs Busby/Harris
- d) County/District – Cllrs Saywell/Wiseman
- e) Police Report – PCSO Baker

10) **Finance**

- a) Data Protection Fee - £40.00
- b) TSOHost (payable to D French) Website Hosting - £17.99
- c) Baxter Hall Hire, April 17 – April 18 inclusive. 8 x £15 = £120
- d) Came & Co, Insurance Premium - £354.89
- e) Petrockstowe Play Area, reclaimed VAT - £20.12

11) **Confirm date of next meeting**

Proposed Planning Meeting on 21<sup>st</sup> August 2018 (this will only take place if there are planning applications to consider) and Parish Council Meeting on 18<sup>th</sup> September 2018.



Fiona Lowe  
Parish Clerk  
11/07/2018