

PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Baxter Hall
on Tuesday 15th March 2022 at 7.30pm.

Present: M Busby (Chair), I Fisher (Vice), J Richards, J Brasier, A Hunkin, J Harris
and M Thompson

In attendance: CClr A Saywell, DClr R Wiseman, Parish Clerk - F Lowe

Public Question Time Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 1972 s100.

County Councillor Andrew Saywell and District Councillor Richard Wiseman provided reports which are attached as a separate appendix.

County Councillor Andrew Saywell gave his apologies and left the meeting.

60. Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. **Resolved:** none given

61. Declarations of interest, members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations) **Resolved:** none given

62. Approval of Minutes. To receive and sign the minutes of the Full Council Meeting held on 18th January and the Planning Meeting held on the 15th February 2022 (previously circulated). LGA 1972 Sch 12 para 41(1). **Resolved:** that they were a true record of the meetings decisions.

63. Planning

No applications to consider

Decision: Ref: 1/1323/2021/FULM Date: 23rd February 2022 Proposal: Part retrospective application for covering of an existing silage clamp Location: Heanton Barton Farm, Petrockstowe, Devon. Decision: **GRANTED**

Decision: Ref: 1/1119/2021/OUT Date: 10th March 2022 Proposal: Outline application with all matters reserved for the conversion of 2 no. former almshouses to 2 no. units of holiday accommodation Location: The Laurels Inn, Petrockstowe, Okehampton, Devon. Decision: **REFUSED**

64. Correspondence. Cllrs agreed that they had received the correspondence as listed in the agenda from 15th January to 8th March 2022 inclusive, and had no comments.

Initials of chair

65. **Matters arising from previous minutes.**

- a. **Virtual attendance.** The Clerk has put in a request for funding from Cllr Saywell's locality budget. Currently awaiting confirmation before purchasing.
- b. **The Queen's Platinum Jubilee Central Weekend 2022** – So far 27 bowls have been ordered (15 free to 16 years and under, 12 purchased). Cllrs agreed to remind parishioners with children, to pre-order from the Clerk. Cllr Busby was able to provide a provisional schedule for the celebrations. Funding has been requested but has not yet confirmed. Cllr Wiseman is able to give a donation of £200 towards the celebrations.
- c. **Recreation Ground** – Signs (as previously agreed) have been ordered.
- d. **Recreation Ground donation** - Merton PC have advised that they are unable to contribute towards this but have offered to put any supplied wording in the Merton Monthly.
- e. **Millennium Bench** – This is now dangerous as the supports underneath are rotten. Cost of repair is £150 plus. Following a brief discussion, it was decided that repair was unviable. Cllr Fisher has obtained several quotes for a recycled plastic at approximately £400 which will include a plaque for the Queens Jubilee. **It was agreed** for the Clerk to purchase.
- f. **Neighbourhood Plan** – Cllr Fisher has forwarded details to Cllr Busby. At the present time it was decided not to pursue this further.
- g. **Banking arrangements** – The account is now active with dual authorisation. The Clerk, Cllrs Busby and Fisher are authorised users.
- h. **Annual Parish Meeting** – The Clerk has ascertained that alcohol can be served at this public meeting. It was suggested that a speaker on energy saving or preventing scams/frauds was invited. **Clerk to invite.** There will be an update about the joining of the Church and the Chapel to form Petrockstowe Community Church, and all parishioners are invited to this meeting.
- i. **Play Park** – The equipment is inspected bi-monthly and this will be reflected in the minutes.

66. **Current Business.**

- a. **Chairman's Allowance** – Following an explanation from the Clerk, Cllr Harris proposed and Cllr Fisher seconded and all agreed to allocate £200 per annum for this, to be requested as required by the Chairman.
- b. **Great British Spring Clean 2022: Will You Take Part?** – Following a discussion, it was agreed that there are already several parishioners who regularly litter pick. The PC are grateful to them for undertaking this task. Further to this item, **Cllr Wiseman** was advised that the recycling frequently "escapes" from the vehicle as it drives off. He will pass this information onto the appropriate department at TDC.
- c. **Asset condition** – Millennium Bench discussed above. The PC Notice Board has become difficult to open and the plastic has gone cloudy. Cllr Fisher has obtained quotes and **it was agreed** to purchase the best value.
- d. **Pay Scale increase** – For information. This has been agreed at 1.75% for 2021-2022, and will be backdated to the Clerk.
- e. **Internal Auditor** – **it was agreed** to appoint Steve Raine for this year.

67. **Clerk/Parish Councillors Reports.**

- a. **Chairman's report** – St Petroc's Church has failed an electrics inspection and has been closed. The Church and Chapel are in the process of becoming Petrockstowe

Continuation of minutes 15th March 2022

Community Church, and while the Church building remains closed, the PCC will retain and take responsibility for the churchyard.

- b. **Play Park.** Richard Lowson provided a report detailing that the bi-monthly inspection has taken place and minor repairs undertaken. Also, that the bank account change of names is still ongoing.

68. **Finance**

Receipts: to note receipt of income

none

Expenditure: to approve any expenditure

Clerks expenses from July 2021 – March 2022 - £60.85 - **approved**

Previous Account Balance £2053.53

Receipts £0.00

Payments £60.85

Account Balance £1992.68

CLlr Fisher asked about reimbursement for printing items for the noticeboard. Going forward, she will record expenditure and put in a claim periodically.

- 69. **Date of next meeting** The Annual Parish Meeting was confirmed as Tuesday 26th April 2022 in Baxter Hall at 7.00pm (with a Planning Meeting directly afterwards if required) and the Annual Council Meeting will be on Tuesday 17th May at 7.30pm

With no further Part 1 business, the meeting went into Part 2 at 9.07pm

Chairman Date

Initials of chair