

# PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH  
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Dear Councillors

You are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on the 17<sup>th</sup> September 2019, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

## AGENDA

- 1) **Presentation.** By Catherine Richards for Torrington 100
- 2) **Devon Air Ambulance Landing Site.** Toby Russell
- 3) **Apologies of Absence.** To receive any apologies and approve reasons for absence.
- 4) **Declarations of interest**
- 5) **Public Session**
- 6) **Minutes.** To consider approval of the minutes of the Parish Council Meeting of 17<sup>th</sup> September 2019, and Planning Minutes of 18<sup>th</sup> October 2019 having been previously circulated.
- 7) **Correspondence received.** Please see attached list.
- 8) **Matters arising from previous minutes.**
  - a) Phone Box usage – carried forward
  - b) Work/signs at Petrockstowe station. Update Clerk; if available
  - c) Explanation of Police reports – if available
  - d) Repairs to bus shelter – update if available
  - e) New grit bin – update from Clerk
  - f) Rec Ground signs – quote to be considered
  - g) Website Accessibility – update/information from Clerk
- 9) **Current Business**
  - a) Preparing for a national bereavement
  - b) Council motion request re national community energy campaign

10) **Planning** (for information only)

- a) **Decision.** Ref: 1/1171/2018/FUL dated 18th October 2019 Proposal: Conversion of the Old Stables into residential accommodation (Building 3) (Amended red edge) at Building 3 Berry Farm, Petrockstowe, Okehampton, Devon. **GRANTED**
- b) **Decision.** Ref: 1/1172/2018/LBC dated 18th October 2019 Proposal: Conversion of the Old Stables into residential accommodation (Building 3) (Amended Red edge) at Building 3 Berry Farm, Petrockstowe, Okehampton, Devon **GRANTED**
- c) **Decision.** Ref: 1/0616/2019/FULM dated 5th November 2019 Proposal: Building for storage of grain, farm machinery and agricultural produce at Land at The Old Station Yard, Petrockstowe, Devon. **GRANTED**
- d) **Decision.** Ref: 1/0859/2019/AGMB dated 6th November 2019 Proposal: Prior notification for the change of use of agricultural building to 2no. dwellings under Class Q and associated operational development at Hallwood Farm, Petrockstowe, Okehampton, Devon. **GRANTED**

11) **Councillors Reports** for information.

- a) Recreation Ground – Cllr Kelsey
- b) Baxter Hall – Cllrs Busby / Harris
- c) Footpath update – Cllr Richards
- d) County/District – Cllr Saywell / Wiseman / Hurley
- e) Police Report – PSCO Baker

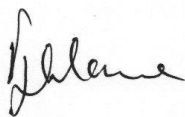
12) **Financial Items**

- a) Finance report – for advice and information
- b) Precept – Agree 2020-2021 budget
- c) To approve: VAT refund to Play Area £40.00 (transfer)
- d) To approve: North Devon Records Office - £50.00 (transfer)

13) **Part 2**

14) **Confirm date of next meeting.**

Proposed Planning meeting on 17<sup>th</sup> December 2019 (if required) and Parish Council Meeting on 21<sup>st</sup> January 2020.



Fiona Lowe  
Parish Clerk  
13<sup>th</sup> November 2019

## Correspondence received from 12/09 to 11/2019 inclusive

12/09/19 – DCC - Devon County Council North Devon Link Road project progress Update  
13/09/19 – Safer Together Programme - Fire Service consultation closing soon – please help us promote  
13/09/19 – Communications Northern Devon Healthcare NHS Trust - Stakeholder update September 2019: public feedback meeting, CQC report, autumn issue of Pulse  
16/09/19 – Highways - Devon County Council Highways updates  
16/09/19 – ODCTG - Newsletter 63  
19/09/19 – DCC - News from Devon County Council - Micro businesses in Devon invited to take part in research trial to boost efficiency  
21/09/19 – Ottery St Mary Council - Climate Emergency Council Seminar  
24/09/19 – Highways - Parish & Town Council Conferences  
24/09/19 – Healthwatch Devon - Healthwatch Devon shortlisted for national award & more in Voices  
25/09/19 – Save Our Hospital Services - HOSPITAL SERVICES IN NORTHERN DEVON  
26/09/19 – TDC - Public Consultation - Draft Supplementary Planning Documents  
26/09/19 – DCC - Micro businesses, freelancers and sole traders invited to be  
03/10/19 – Cllr Saywell - Community Insight Survey  
03/10/19 – Cllr Saywell - M&S Community Fund 2019 - Open  
04/10/19 – DCC - Town and Parish Councils encouraged to plant trees  
07/10/19 – Great Torrington & District Community Development Trust - Invitation to CDT AGM  
07/10/19 – DCC - Devon Dark Skies evening event - 31st October  
14/10/19 – DCC - Brexit Readiness: Defra Food & Farming Briefing  
15/10/19 – DCC - Clean Devon design competition  
16/10/19 – Power for People - Council motion request re national community energy campaign  
16/10/19 – DCC - Flood protection scheme updates for two local communities  
18/10/19 – ICO - Data protection and Brexit  
18/10/19 – DCC - Could you care for someone like Jim, Laura or Gavin?  
18/10/19 – Cllr Saywell – Roadworks - Torches Corner - 12th to the 18th November & River Torridge - 19th to the 26th November - 7pm to 7am at Night  
21/10/19 - DCC - Devon County Council (Traffic Management) Permit Scheme Order reference IMR/B16273-5781  
22/10/19 – DCC - 'Be bright, be seen' as the clocks go back  
23/10/19 – Recycle Devon - Recycle Devon Thank You Awards 2020  
24/10/19 – DCC - Devon Carbon Plan  
30/10/19 – TDC - Area Advisory Groups  
30/10/19 – DCC - Devon Climate Emergency  
31/10/19 – DCC - Devon Local Flood Risk Management Strategy Update - October 2019 Strategy Newsletter  
07/11/19 – Healthwatch Devon - Healthwatch Devon Highlights of Our Year  
07/11/19 – ICO - Latest news from the ICO  
08/11/19 – Lynton Town Council - Can you help save our fire & rescue service?  
13/11/19 – ODCTG - Newsletter 64