

PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held virtually on
Tuesday 17th November 2020 at 7.30pm.

Cllrs present: I Fisher (Chair), M Busby (Vice), A Hunkin, J Richards,
J Harris, J Brasier, M Thompson, Cllr A Saywell,
DCllr Wiseman (left early), F Lowe (Clerk)

101. **Apologies of Absence.** DCllr Hurley and PCSO Baker.
102. **Declarations of Interest.** None declared.
103. **Public Session.** None
104. **Approval of Minutes.** The minutes of the virtual Parish Council Meeting 15th September 2020, having been previously circulated were approved as a correct record. To be signed at a later date.
105. **Planning**
 - a. **Decision (for info only):** Ref: 1/0359/2020/FUL Date: 11th September 2020 for the proposal of Erection of covered feed building with cubicles and straw bedding area at Hele Barton, Sheepwash, Okehampton, Devon. **DECISION: GRANTED**
 - b. **Decision (for info only):** Ref: 1/0699/2020/PIP dated 23rd September 2020 for the proposal of Construction of a single dwelling and associated works at Land South Of 1 North Town, Petrockstowe, Okehampton, Devon. **DECISION: REFUSED**
 - c. **Application (for info only):** Ref: 1/0823/2020/FUL dated: 6th October 2020 for the proposal of Replacement of existing agriculturally tied dwelling at Thorne View, Peters Marland, Okehampton, Devon (30th October deadline) Comments sent to Planning: *Petrockstowe Parish Council have no objections to this application.*
 - d. **Decision (for info only):** Ref: 1/0552/2020/FUL Date: 27th October 2020 for the proposal of Retrospective application for a stable building at Land At Grid Ref 252853 109225, Petrockstowe, Devon. **DECISION: GRANTED**
 - e. **Application (to be discussed):** Ref: 1/0946/2020/OUT dated: 29th October 2020 for the proposal of Outline application for 1 dwelling with all matters reserved except access at Upton, Petrockstowe, Okehampton, Devon. Comments sent to Planning: *Petrockstowe Parish Council object to this application. It is felt that there are too many applications for new properties within a small village and concern that more surface water will be generated to run down the hill. Additionally, this could restrict farm traffic movements and is situated next to an established farm.*
 - f. **Application (to be discussed):** Ref: 1/0941/2020/FULM dated: 9th November 2020 for the proposal of Residential development for 10 dwellings and associated works (Revised layout and elevations) (Variation of conditions 2 & 3

Initials of chair

Continuation of PCM minutes on 17th November 2020

of planning permission 1/0450/2017/FULM) at Land To East Of Syncocks Farm, Petrockstowe, Devon. Comments sent to Planning attached as appendix A.

106. **Correspondence.** Cllrs agreed that they had received the correspondence as listed from 10th September to 11th November 2020 inclusive and had no comments.
107. **Matters arising from previous minutes.**
- a. **Bus Shelter Repairs.** Repairs will be carried out asap.
 - b. **Telephone Box as a bug hotel.** Cllr Fisher is monitoring books and removing old ones. Remove agenda item.
 - c. **Correspondent for North Devon Journal.** No volunteer has come forward. Remove agenda item.
 - d. **Virtual Meetings.** Changed from Zoom (chargeable) to MS Teams (free).
108. **Current Business.**
- a. **Baxter Hall AGM.** 5 year plan has been circulated and dates will be completed when possible. Cllr Busby will keep the PC up to date. Minor guttering work being undertaken.
 - b. **Flooded area Aish Lodge/Woolladon Quarry Nature Reserve.** There has been some confusion as to the drains that need jetting which do not seem to be on the Parish maps but are within Petrockstowe boundary; and the road is flooding almost daily. Cllr Saywell advised Cllr Richards to report online and pinpoint the offending drains, and advise him if work is not completed. There was also an invitation from the Highways officer for a further meeting which the PC were unaware of. **Cllrs Fisher and Busby will be resent the email to follow up.**
109. **Councillors Reports.**
- a. **County Report.** Cllr Saywell's report attached as Appendix B.
 - b. **District Reports.** Cllr Wiseman advised the TDC has funds available to support businesses and letters have been sent to those eligible. Currently 333 grants totally £490k have been received. £1.4m is available and full details on the TDC website. Further letters sent to vulnerable people offering assistance if required. Playgrounds remain open except the Bideford skate park – this became too busy/crowded. Torrington pool is closed and will be undergoing work regarding asbestos and Holsworthy pool cannot open due to social distancing guidelines. Cllr Wiseman left.
 - c. **Play Park.** A parishioner has expressed an interest in taking over the responsibility and will contact Josie Jeffs soon to sort out the bank accounts and physical checks. Cllr Harris is currently performing the physical checks and reported that there were no issues. Weeds have been sprayed. **Clerk has been advised that a Risk Assessment is required** and will look into this further.
 - d. **Police Report.** Report provided – recorded crime in October – none; incidents in October – 3 anti-social behaviour.
110. **Budget**
- a. Finance Report – all Cllrs happy with.

Initials of chair

Continuation of PCM minutes on 17th November 2020

- b. Precept – 2021-2022 budget proposal – all cllrs happy with.
- c. Consider donations to Marie Curie, The Plough and Families in Grief. Following a discussion, it was decided that the PC would donate to local charities only.

111. **Financial Items**

- a. Reimbursement to Cllr Fisher for card and ink - £27.99 - approved
- b. Reimbursement to Clerk for Memorial Wreath, Zoom (Sept) and flowers - £51.39 - approved
- c. Reimbursement to TDC for salary recharge - £1059.54 – approved
- d. Defib pads purchased - £52.80
- e. Covid-19. TDC approved grant of £57.56 for Zoom subscription.
- f. ICO Direct Debit of £35.00 taken
- g. Precept Payment of £1683.47 received from TDC.
- h. Interest Rate on Business Reserve Account now 0.01%

112. **Date of next meeting** This was confirmed as Tuesday 19th January 2021 – to be held via MS Teams at 7.30pm

Cllr Busby asked if it was possible for some defibrillator training to be held for parishioners. Cllr Fisher stated that when organised in the past there was poor or no uptake; cost is prohibitive and the defibrillator itself tells you exactly what to do, a metronome is provided. **Cllr Fisher agreed to look into the cost of training.**

Cllr Richards asked it was possible to ascertain the ownership of New Road and America Lane. It is unknown if it is a private or public road. Cllr Brasier declared an interest as she lives on New Road. She is currently working with the Ramblers Association to establish ownership and rights of way. Cllrs Brasier and Richards agreed to work together on this. Several parishioners have historic information and the Ramblers are trying to create a map of footpaths. Cllr Richards will talk to Public Rights of Way team (PROW) to try to establish ownership of bridge onto the Tarka Trail.

Further discussion on extending the speed limit to include/incorporate the entrance to Hallwood Farm because the barn conversions could increase traffic/pedestrians with the conclusion that these would not be viable to change.

The Clerk reminded Cllrs that as these items were not on the agenda, parishioners were unaware that they would be discussed so no decision can be taken. Cllrs should request that items for discussion are put on the agenda.

The meeting went into Part 2 at 8.54pm for 22 minutes.

Cllr Fisher thanked all for attending and closed the meeting at 9.16pm

Chairman Date

Initials of chair