

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: 07989 638315 E-mail: petroc.clerk@hotmail.com

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 17th September 2024, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from County/District Councillor/s if required/available

AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** To consider for approval the minutes of the Parish Council Meeting of 16th July 2024, the minutes having been previously circulated.
- 4) **Matters arising from previous minutes**
 - a) **Recreation Ground Sign** – Cllr Busby
 - b) **Further correspondence regarding the complaint** - clerk
 - c) **Play Park Financial arrangements** – update Clerk
 - d) **Gov.uk email** – update Clerk
 - e) **Correspondence regarding lithium batteries** – Clerk has offered support as instructed – item closed
- 5) **Current Business**
 - a) **Outstanding planning/enforcement issues within the village** – Cllrs Busby/Fisher
 - b) **Recreation Ground** – Byelaws – Cllr Busby
 - c) **Thanks for Grant payments** – update Clerk
- 6) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

 - a) **none**

*Council is asked to receive planning application decisions made by Torridge District Council.
Council is asked to note the below decisions:*

 - a) **none**
- 7) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 8) **Councillors Reports** for information if required and available.

9) **Finance**

- a) **Reserve Account balance as at 11/09/2024 - £5,610.64**
- b) **To note receipt of income since 09/07/24: none**
- c) **Previously approved expenditure made since 09/07/24: £3,028.35**
 - 17/07/24 – Insurance - £817.37 (£400 from restricted RG)
 - 17/07/24 – Grant payments - £1,150.00
 - 17/07/24 – Ground Rent - £2.00
 - 17/07/24 – Account transfer - £1,000 from current to reserve
 - 29/07/24 - HugoFox – website - £11.99
 - 18/08/24 - ICO membership - £8350.00
 - 27/08/24 – HugoFox – website - £11.99
- d) **Previously approved payments to be made: £23.98**
 - 29/09/24 – HugoFox – website - £11.99
 - 29/10/24 – HugoFox – website - £11.99
- e) **Payments to approve: £49.00**
 - Clerks expenses - £49.00

Previous Account Balance: £5,210.26 (of which £600 is restricted – RecGrd)

Receipts: £0.00

Payments: £3,028.35

Account Balance: £ 2,181.91 (of which £600 is restricted – RecGrd) (agrees with Bank statement as at 11/09/24)

10) **Confirm date of next meeting**

The next Parish Council Meeting will be on Tuesday 19th November 2024 at 7.30pm in Baxter Hall. A Planning meeting will be held on Tuesday 15th October 2024 if required.



Fiona Lowe
Parish Clerk

11/09/2024

Correspondence sent to Councillors from 10/07/2024 to 11/09/2024 inclusive

11/07/24 – Devon Climate - Welcome To Our July Newsletter!
16/07/24 – DCC - Ageing in Devon; Marsh Barton station's first birthday; New schemes to improve bus services; and how do I contact my nearest Family Hub
16/07/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 13 July 2024
16/07/24 – Peninsula Transport - Peninsula Transport Strategy: guiding future regional transport investment
16/07/24 – DCC - Local Flood Risk Management Strategy Newsletter - Summer 2024
23/07/24 – Ron Bailey - Lithium Battery Bill campaign URGENT update
23/07/24 – Ron Bailey - Lithium Battery Campaign CORRECTION
25/07/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 25 July 2024
05/08/24 – NALC - RE: How to nominate a Parish Councillor to attend a Royal Garden party?
02/08/24 – DevonBus - Mid Devon bus service changes from 1st September 2024
02/08/24 – Devon Climate - Welcome To Our August Newsletter!
05/08/24 – DCC - Celebrating 100 years of Devon's libraries; How Duolingo is helping people seeking asylum and refugees in Devon; Could you become a volunteer Trainee Ranger at Stover Country Park? And welcome to our new WhatsApp channel!
05/08/24 – Ron Bailey - Lithium-ion battery campaign
08/08/24 – RDUH - Special update: waiting lists at the Royal Devon - August 2024
13/08/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 08 August 2024
13/08/24 – DCC - Devon care leavers help the University of Exeter create better support for care experienced students; Warning, spray foam insulation removal scam; Reducing carbon emissions in Devon; and Holiday Activities and Food places are still available this summer
15/08/24 – Devon Communities Together - Devon Community Resilience Forum - responding to flash flooding
16/08/24 – Devon Communities Together - Devon Community Resilience Forum - your invitation
21/08/24 – DCC - What's next after exam results? Devon, the perfect holiday destination - even if you're working; What can I expect from Devon's Family Hubs?
28/08/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 27 August 2024
03/09/24 – DCC - Over 40? Check your blood pressure; Enjoy the great outdoors next month; Winter Fuel Payments; and Back to School
05/09/24 – Devon Communities Together - Devon Community Resilience Forum - your invitation reminder
09/09/24 – DCC - Secondary school admission applications now open! Explore the Templer Way in a series of heritage walks and thousands of pounds worth of Illicit tobacco seized in Exmouth
09/09/24 – Devon Climate - Devon Climate Emergency September Newsletter
09/09/24 – Redacted – Petrockstowe Recreation Ground