

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: 07989 638315 E-mail: petroc.clerk@hotmail.com

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 19th November 2024, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from County/District Councillor/s if required/available

AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** To consider for approval the minutes of the Parish Council Meeting of 17th September 2024, the minutes having been previously circulated.
- 4) **Matters arising from previous minutes**
 - a) **Recreation Ground Sign – update - Cllr Busby**
 - b) **Play Park Financial arrangements – final update Clerk**
 - c) **Gov.uk email – decision as to whether to proceed – information provided**
 - d) **Outstanding planning/enforcement issues within the village. Meeting with Panning/CEO**
– update if available - Cllr Busby
- 5) **Current Business**
 - a) **Act of Remembrance Service – Cllr Thompson**
 - b) **Internal Auditor – Clerk**
 - c) **Rec Grd – Finances - Clerk**
- 6) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

 - a) **Application Ref: 1/0964/2024/LBC** Date: 12th November 2024 Proposal: Conversion of 2no. barns to 2no. dwellings Location: Barns At Grid Reference 251845 108236, Petrockstowe, Devon

*Council is asked to receive planning application decisions made by Torridge District Council.
Council is asked to note the below decisions:*

 - a) **none**
- 7) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.

- 8) **Councillors Reports** for information if required and available.
- 9) **Finance**
- a) **To consider the precept for 2025-2026 – budget proposal provided**
- b) **Confirmation of Councillor scrutiny of accounts – October 2024 – Cllr Thompson**
- c) **Finances to approve and for information - financial report provided**
Reserve Account balance as at 11/11/2024 - £7,627.57 (£2,000 for PlayPark)
To note receipt of income since 09/07/24: £2,753.48
27/09/24 – TDC Precept - £2,650.00
11/10/24 – Wayleaves National Grid - £3.48
Previously approved expenditure made since 17/09/24: £1,791.34
27/09/24 – HugoFox – website - £11.99
04/10/24 – TDC Salary Recharge - £1,335.36
22/10/24 – Devon Signs – RG - £432.00
29/10/24 – HugoFox – website - £11.99
Previously approved payments to be made: £23.98
29/11/24 – HugoFox website - £11.99
29/12/24 – HugoFox website - £11.99
Payments to approve: £22.50
Wreath – Chairman’s Allowance - £22.50 - Cheque
Previous Current Account Balance: £2,181.91 (of which £600 is restricted – RecGrd and £198.50 belongs to PlayPark)
Receipts between 17/09/24 and 13/11/24: £2,753.48
Payments between 17/09/24 and 13/11/24: £1,791.34
Account Balance: £3,293.55 (of which £600 is restricted – RecGrd and £198.50 belongs to PlayPark) (agrees with Bank statement as at 11/11/24)
- 10) **Confirm date of next meeting**
The next Parish Council Meeting will be on Tuesday 21st January 2025 at 7.30pm in Baxter Hall.
A Planning meeting will be held on Tuesday 17th December 2024 if required.



Fiona Lowe
Parish Clerk

13/11/2024

Correspondence sent to Councillors from 12/09/2024 to 13/11/2024 inclusive

13/09/24 – Royal Devon & Exeter - Latest news from the Royal Devon: September 2024
16/09/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 13 September 2024
17/09/24 – North Devon Records - Funding Support for the North Devon Record Office
17/09/24 – DCC - Schedule 14 application - Petrokstowe - New Road and American Lane
26/09/24 – TDC - TDC takes delivery of new tractor to assist with vital maintenance and conservation work
26/09/24 – TDC - Introduction and Emergency Plans
26/09/24 – TDC - Don't let your textiles go to waste... make sure you use the green bag!
26/09/24 – TDC - Review of council tax single person discounts
26/09/24 – DCC - Green light for Devon and Torbay Combined County Authority; what sort of support should I expect from school and don't forget, your bus ticket is on us this Sunday!
02/10/24 – Cllr Busby - Fw: Notes from meeting Group 18/9/24
26/09/24 - Libraries unlimited - Torrington event at Torrington Library Sat 12th Oct 10 -1pm
26/09/24 – TDC - Vacancies - Non-Elected Members
26/09/24 – Devon Communities Together - Free support available for rural housing
26/09/24 – Devon Communities Together - Funding available for play equipment in rural communities
26/09/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 26 September 2024
30/09/24 – DCC - Is it too early to talk about Christmas? Stoptober is coming up. And free trees...But you've got to be quick!
30/09/24 – DCC - Upcoming consultation on the draft Devon and Torbay Local Transport Plan
30/09/24 – Ron Bailey - Battery safety campaign
01/10/24 – DCC - Devon Countywide Local Cycling and Walking Infrastructure Plan (LCWIP)
01/10/24 – DCC - FW: Upcoming consultation on the draft Devon and Torbay Local Transport Plan
01/10/24 – Devon Communities Together - Latest news and updates from Devon Community Resilience Forum
03/10/24 – TDC - New mural in Mill Street welcomes visitors to Bideford
04/10/24 – TDC - TDC Planning Gives Green Light to Revised Plans for Appledore Clean Maritime Innovation Centre
09/10/24 – DCC - Consultation launched on transport plan; Find out more about becoming a councillor; Which route do you prefer? Mentally healthy workplaces; Time to quit?; and celebrating Kinship Care Week
09/10/24 – TDC - Torridge District Council installs new public rescue equipment for water safety
09/10/24 – TDC - Heritage Letter to send to parish clerks
09/10/24 – TDC – 09/10/24 - TDC is recruiting for non-elected members to join key council committees
11/10/24 – TDC - Local trades people wanted to help with construction of Appledore Clean Maritime Innovation Centre
11/10/24 – Devon Climate Emergency - Devon Climate Emergency October Newsletter
14/10/24 – DCC - Primary school children get wise about farming; New funds confirmed to help households with the costs of energy and food; How you can be prepared in case of flooding; and could you have a career in Early Years?
14/10/24 – Torrington 100 - FW: T100 Brings Torrington Together Event
15/10/24 – DCC - Do you know how to prepare for flooding?
18/10/24 – TDC - Torridge District Council approves funding of three Playzone Schemes
18/10/24 – TDC - TDC extends contract to Active Torridge to continue to run its Leisure Centre Services until 2032
18/10/24 – TDC - Holsworthy Leisure Centre receives over £1,000,000 funding for energy efficiency improvements.
21/10/24 – TDC - Fun for all the family at Northam Burrows this October Half Term Holidays!
21/10/24 – DCC - Look out for each other on Devon's roads; claim your free kitchen caddy and money saving recipe book and do you have the skills to represent your community?
22/10/24 – TDC - Torridge District Council launches sixth round of local Household Support Fund to help residents struggling with the cost of living crisis
25/10/24 – TDC - Unlicensed breeder Caroline Watson of Huntshaw fined over £17,000 for illegal dog breeding
25/10/24 – TDC - Area Advisory Groups - Bideford, Holsworthy & Torrington
25/10/24 – TDC - Halloween is almost upon us... but how can you turn your Halloween green?
25/10/24 – DCC - Grants available to local community groups; It's National Adoption Week this week; AI cameras could be used on a North Devon road; and help provide some Christmas cheer for care experienced young people
04/11/24 – TDC - Area Advisory Group Meetings
04/11/24 - Devon Countryside Access Forum - Devon Countryside Access Forum membership
04/11/24 – TDC - TDC gets the go-ahead to plant 1,000 trees at Gatefield Amenity Grassland, Bideford
05/11/24 – Devon Climate Emergency - Devon Climate Emergency November Newsletter
11/11/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 8 November 2024
11/11/24 – DCC - County service at Exeter Cathedral to mark Remembrance Sunday; Devolution deal funding supports affordable homes, green jobs and economic growth; Join us to celebrate the restoring of Stover Park; and parts of the North Devon Link Road are set to open
11/11/24 – TDC - Torridge District Council and The Pickwell Foundation Hosts 'Lunch & Learn' Event
12/11/24 – Ron Bailey - Lithium-ion Batteries Campaign Update