

PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Baxter Hall
on Tuesday 17th September 2024 at 7.30pm.

Present: Cllrs M Busby (Chair), A Hunkin, J Brasier, I Fisher (Vice-Chair), M Goaman, M Thompson

In attendance: Parish Clerk - F Lowe, DCllr C Wheatley

Public Question Time Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 1972 s100.
None

Report from County/District Councillors

Cllr Saywell – provided a written report in his absence, which is attached as an appendix.

23. **Acceptance of apologies for absence.** Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. Cllr J Richards, Cllr A Saywell, DCllr C Cottle-Hunkin and PCSO Baker. Apologies accepted

24. **Declarations of interest.** Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations). **None.**

25. **Approval of Minutes.** To receive and sign the minutes of the Annual Meeting of the Parish Council of 16th July 2024. LGA 1972 Sch 12 para 41(1). **Resolved:** that they were a true record of the meetings decisions and signed as such.

26. Matters arising from previous minutes.

- a. **Recreation Ground Sign** – Cllr Busby has sought legal advice following a complaint. The lease will be provided in a redacted form to comply with GDPR regulations. The sign will be printed and placed at the site of the original sign and a second one will be placed at the pedestrian entrance. The rules of the RG will be printed out and displayed. These will be based on dog fouling and the number of dogs per handler, pitching of tents, picnics, fires and BBQs and overnight parking. Cllr Busby has researched other open spaces and found these rules to be present at a large number of them. It is sad to have to provide rules as our parishioners are aware of, and generally adhere to, all of these without the need for them to be listed. Hatherleigh Cricket Club has been given notice to quit after not complying with the terms of the agreement and leaving buildings unlocked and in an unhygienic /unclean state.
- b. **Further correspondence regarding the complaint** – covered under 26a.
- c. **Play Park Financial arrangements** – following several calls to NatWest regarding the single authorisation account, it is recommended to close the PP accounts and transfer the funds to the PC account to be held for PP use only. **This was agreed by all**
- d. **Gov.uk email** – HugoFox has advised that they are in the process of registering to become an authorised agent for .gov. The Clerk requested that we wait to compare their cost before proceeding. **Agreed.**
- e. **Correspondence regarding lithium batteries** – item closed

27. Current Business

Initials of Chair

- a. **Outstanding planning/enforcement issues within the village** – There are currently a lot of planning issues within the village that have not been addressed. Cllr Busby has requested a meeting with the CEO of TDC and the Head of Planning – **c/f**
- b. **Recreation Ground** – covered under 26a.
- c. **Thanks for Grant payments** – Council was asked to acknowledge thanks from ODCTG, Churchyard, NDRO, CA, Lord Burnett and Baxter Hall for payments made.

28. Planning

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

- a. **None**

Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:

- a. **None**

- 29. Correspondence.** Cllrs agreed that they had received the correspondence as listed in the agenda from 10th July to 11th September 2024 inclusive, and had no comments.

30. Clerk/Parish Councillors Reports.

- a. **District Report** – Cllr Wheatley read out a written report (attached as an appendix) and expanded on this answering questions from Cllrs.
- b. **BT/Digital Voice** – Cllr Thompson attended a meeting held in Okehampton and gave a brief summary of the issues discussed.
- c. **Footpaths** - In his absence, Cllr Richards advised that the Patchill footpath is still not visible. Aish Hill footpath has been reported as very overgrown and it is hoped that the Cott Lane footpath will be cut by local farmers.
- d. **Police Report August** - Crimes – 0 / Logs – 1 Nuisance anti-social behaviour

31. Finance

- a. **Reserve Account balance as at 11/09/2024 - £5,610.64**
- b. **To note receipt of income since 09/07/24: none**
- c. **Previously approved expenditure made since 09/07/24: £3,028.35**
 - 17/07/24 – Insurance - £817.37 (£400 from restricted RG)
 - 17/07/24 – Grant payments - £1,150.00
 - 17/07/24 – Ground Rent - £2.00
 - 17/07/24 – Account transfer - £1,000 from current to reserve
 - 29/07/24 - HugoFox – website - £11.99
 - 18/08/24 - ICO membership - £83.50
 - 27/08/24 – HugoFox – website - £11.99
- d. **Previously approved payments to be made: £23.98**
 - 29/09/24 – HugoFox – website - £11.99
 - 29/10/24 – HugoFox – website - £11.99
- e. **Payments to approve: £49.00**
 - Clerks expenses - £49.00 - **approved**

Previous Account Balance: £5,210.26 (of which £600 is restricted – RecGrd)

Receipts: £0.00

Payments: £3,028.35

Minutes 17th September 2024

Account Balance: £ 2,181.91 (of which £600 is restricted – RecGrd) (agrees with Bank statement as at 11/09/24)

Date of next meeting

The next Parish Council Meeting will be on Tuesday 19th November 2024 at 7.30pm in Baxter Hall. A Planning meeting will be held on Tuesday 15th October 2024 if required.

With no further Part 1 business, the meeting moved into Part 2 at 8.33pm for 20 minutes

Chairman Date

Initials of chair