

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: 07989 638315 E-mail: petroc.clerk@hotmail.com

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 21st January 2025, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from County/District Councillor/s if required/available

AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** To consider for approval the minutes and Part 2 minutes of the Parish Council Meeting of 19th November 2025, the minutes having been previously circulated.
- 4) **Matters arising from previous minutes**
 - a) **Recreation Ground Sign** – update on installation - **Cllr Busby**
 - b) **Gov.uk email** – update if available - **Clerk**
 - c) **Outstanding planning/enforcement issues within the village** – update on outstanding issues inc email from Cllr Saywell – **Clerk**
 - d) **Rec Grd** – **Cllr Busby**
- 5) **Current Business**
 - a) **20mph Signs** – **Cllr Busby**
 - b) **English Devolution** – **Cllr Busby**
- 6) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

 - a) **Application Ref:** 1/1075/2024/REM Date: 18th December 2024 Proposal: Reserved matters application for appearance, landscaping, layout & scale pursuant to outline planning permission 1/0946/2020/OUT - erection of 1 no. dwelling (Variation of condition 1 of planning approval 1/1161/2022/REM) Location: Upton, Petrockstowe, Okehampton, Devon

Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:

 - a) **Application ref:** 1/0278/2023/LBC Date: 21st November 2024 Proposal: Single storey rear extension, extension of raised garden area & replacement of all existing window & door frames Location: Butstone Cottage, Petrockstowe, Okehampton, Devon. **Decision: REFUSED**

- b) **Application ref:** 1/0590/2024/FUL Date: 6th December 2024 Proposal: Conversion of 2no. barns to 2no. dwellings. Aish Barton Location: Barns At Grid Reference 251845 108236, Petrockstowe, Devon. **Decision: GRANTED**
- c) **Application ref:** 1/0964/2024/LBC Date: 23rd December 2024 Proposal: Conversion of 2no. barns to 2no. dwellings Location: Barns At Grid Reference 251845 108236, Petrockstowe, Devon. **Decision: GRANTED**

7) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.

8) **Councillors Reports** for information if required and available.

9) **Finance**

a) **To consider and approve the precept for 2025-2026 – budget proposal provided**

b) **Finances to approve and for information - financial report provided**

c) **Reserve Account balance as at 15/01/25 - £7,644.79 (£2,000 for PlayPark)**

d) **To note receipt of income since 13/11/24: £0.00**

None

Previously approved expenditure made since 13/11/24: £117.22

19/11/24 – RBL - wreath - £22.50

25/11/24 – Defibshop – Electrode pads – £70.74

27/11/24 – HugoFox – website - £11.99

29/12/24 – HugoFox – website - £11.99

Previous Current Account Balance: £3,293.55 (of which £600 is restricted – RecGrd and £198.50 belongs to PlayPark)

Receipts between 14/11/24 and 15/01/25: £0.00

Payments between 14/11/24 and 15/01/25: £117.22

Account Balance: £3,176.33 (of which £600 is restricted – RecGrd and £198.50 belongs to PlayPark) (agrees with Bank statement as at 15/01/25)

e) **Previously approved payments to be made: £23.98**

29/01/25 – HugoFox website - £11.99

27/02/25 – HugoFox website - £11.99

Payments to approve: £17.05

21/01/25 – Clerks Expenses - £17.05

10) **Confirm date of next meeting**

The next Parish Council Meeting will be on Tuesday 18th March 2025 at 7.30pm in Baxter Hall. A Planning meeting will be held on Tuesday 18th February 2025 if required.



Fiona Lowe
Parish Clerk

15/01/2025

Correspondence sent to Councillors from 14/11/2024 and 15/01/2025 inclusive

17/11/24 – DCC - 16 Days of Action to end violence against women and girls; Celebrations at Stover Country Park; Thousands of new EV chargers given greenlight; Primary/Infant/Junior school applications now open; and find out about road works near you with our interactive map

19/11/24 – Ron Bailey - Invitation to Local Councils/clerks/councillorsclerk@amcottsparish.co.uk

19/11/24 – Ron Bailey - Invitation to Webinar

20/11/24 – TDC - North Devon Plus appoints Clean Maritime and Green Energy Officer

21/11/24 – DCC - Staying well this winter

21/11/24 – DCC - Travelling safely around Devon this winter

25/11/24 – TDC - Winter birds at Northam Burrows need your protection

25/11/24 – DCC - Take care... Storm Bert is on the way! Learn Devon offer new courses to support personal and professional development and investment will fund progress of Teign Estuary Trail design

25/11/24 – DCC - Storm Bert Flooding 23rd - 25th November

25/11/24 – TDC - Members Bulletin - South West Water - Improving Services in Your Area

25/11/24 – TDC - Discover the Magic of Bideford's Victorian Christmas Frost Fair

26/11/24 – Ron Bailey - Lithium ion battery campaign - invitation to webinar

26/11/24 – TDC - Storm Burt - Emergency Plans and Emergency Assembly

27/11/24 – TDC - Holsworthy Leisure Centre and Sports Hall – Temporary Closure

28/11/24 – RD&E - Latest news from the Royal Devon: November 2024

29/11/24 – DCC - If you don't have enough money to live on, support is available

29/11/24 – TDC - Torridge District Council is encouraging residents to 'think before you buy' for a greener Christmas.

29/11/24 – DCC - Flood Risk management newsletter - Winter 2024

29/11/24 – DCC - Milestone in the journey towards devolved powers; festive fun with our Holiday Activities and Food programme and flood schemes stopped more homes being flooded by Storm Bert

06/12/24 – TDC - North Devon & Torridge Five Year Housing Land Supply

06/12/24 – NALC - Chief executive's bulletin - 5 December 2024

06/12/24 – TDC - Area Advisory Groups - Holsworthy Agenda

06/12/24 – TDC - Christmas collections in Torridge and recycling tips for a greener Christmas

06/12/24 – Cllr Saywell - Important Update on DCC Budget

06/12/24 – Ron Bailey - Lithium ion battery campaign - invitation to webinar

06/12/24 – DCC - Storm Darragh - weather update

11/12/24 – TDC - Free family events at Northam Burrows this Christmas holidays!

13/12/24 – TDC - Torridge District Council thanks employees for long service and dedication

13/12/24 – TDC - Binderella and Lightning McClean hit the road just in time for Christmas as Torridge District Council reveals the winners of its vehicle naming competition.

17/12/24 – TDC - Torridge District Council recruits special helpers for Christmas recycling campaign!

17/12/24 – DCC - Supporting Devon's family farms; Protesting against plans to cut funding for rural communities; Streetlight dimming trial; latest plans to reduce carbon; and new bus stops providing a connection with nature

17/12/24 – TDC - Council seeks views on draft housing strategy

17/12/24 – DCC - Devon County Council North Devon Link Road project progress Update

17/12/24 – TDC - Torridge District Councillor Found Guilty of two charges at Exeter Magistrates Court

17/12/24 – TDC - Torridge District Council issues warning as fly-tippers target Kenwith Valley

17/12/24 – TDC - Consultation on draft Housing Strategy - 13th December 2024 - 7th February 2025

19/12/24 – DCC - Changes to the Devon bus network for January 2025

19/12/24 – DCC - You snow the drill... It's our tree-mendous festive round-up of everything yule need to know!

19/12/24 – TDC - Members Bulletin - Presentations from the Area Advisory Group Meetings

30/12/24 – Devon Climate Emergency - Devon Climate Emergency December Newsletter

30/12/24 – RD&E - Latest news for our members and stakeholders: December 2024

07/01/25 – TDC - JOINT STATEMENT: Devon District Councils - Update on devolution and local government reform

10/01/25 – TDC - Flourishing Culture Awards: Make a nomination

10/01/25 – TDC - Do you have the passion to help Bideford grow? The Bideford Regeneration Board is looking for new volunteers.

12/01/25 – TDC - Council Rangers need volunteers to help to establish Community Woodland in Bideford

12/01/24 – Devon Climate Emergency - Devon Climate Emergency January Newsletter

12/01/25 – DCC - More cash for adult care and children's services in our target budget; English Devolution White Paper, and £1 single bus travel in Devon on Saturdays this January

13/01/24 – Ron Bailey - Lithium-ion batteries campaign