

PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Baxter Hall
on Tuesday 19th July 2022 at 7.30pm.

Present: Cllrs M Busby (Chair), I Fisher (Vice-Chair), M Thompson, J Richards, J Brasier, A Hunkin, J Harris
In attendance: Cllr A Saywell, DCllr R Wiseman, DCllr D Hurley, Parish Clerk - F Lowe

Public Question Time Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 1972 s100. No members of the public present.

Cllr Andrew Saywell and DCllr Richard Wiseman and David Hurley provided reports.

Cllr Saywell – the main things outlined to the Council were the retirement of the Chief Executive at the end of August, with an interim Chief Exec coming in for six months and a new permanent Chief Executive appointed in the New Year to start in March/April, the current financial pressures on the Council which are considerable, and the discussion on 20 mph and speeding in the village.

Cllr Wiseman – TDC have done a lot of work to help people out. There is a new hub in Bideford for Ukrainian refugees. Some energy rebate payments have not been claimed by non-DD customers and the closing date to claim is end July. The Carbon audit has been published with Northern Burrows and new heating systems in the leisure centres helping to reduce the emissions. TDC have applied for a funding bid to the government for a clean maritime scheme which would provide jobs etc. TDC will receive £1m of a shared prosperity fund (previously known as EU funding).

Cllr Hurley – A report is provided as an appendix covering: planning training for Parish Councils; Beech House, Shebbear; TDC and housing crisis; planning appeal and rural policing matters. (Cllr Saywell gave his apologies and left).

1. Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. **Resolved:** PCSO Baker sent her apologies.

2. Declarations of interest. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

Resolved: none given

3. Approval of Minutes. To receive and sign the minutes of the Annual Council Meeting held on 17th May. LGA 1972 Sch 12 para 41(1). **Resolved:** that they were a true record of the meetings decisions and signed as such.

4. Planning (for information only)

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

a. Application: Ref: 1/0523/2022/FUL Date: 14th June 2022 Proposal: Raising of roof to form loft extension, and retrospective approval for minor alterations, including infill extension to entrance Location: Fairview, Petrockstowe, Okehampton, Devon. Comments sent to Planning: *Petrockstowe PC have no objections to this application.*

b. Application: Ref: 1/0023/2022/FUL Date: 28th June 2022 Proposal: Erection of two no. dwellings to replace existing vegetable packing shed and Hay Barn in lieu of 1/0859/2019/AGMB

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- (Amended drawings) Location: Hallwood Farm, Petrockstowe, Okehampton, Devon. Comments sent to Planning: *Petrockstowe Parish Council feel that the new layout and construction material certainly look more in keeping with the existing old farm buildings and are happy to support this application.*

Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:

- c. **Decision:** Ref: 1/1118/2021/FUL Date: 10th June 2022 Proposal: Change of use from a mixed use of public house and private dwelling to solely a private dwelling Location: The Laurels Inn, Petrockstowe, Okehampton, Devon. Decision: **REFUSED**
5. **Correspondence.** Cllrs agreed that they had received the correspondence as listed in the agenda from 12th May to 13th July 2022 inclusive.
6. **Matters arising from previous minutes.**
 - a. **Signature of acceptance by Vice Chair** – Cllr Fisher signed to accept the office and the Clerk counter-signed.
 - b. **Code of Conduct** – Cllrs Fisher and Thompson signed to agree to abide by these rules.
 - c. **Virtual attendance** – Cllr Saywell attended in person so this is c/f
 - d. **The Queen’s Platinum Jubilee Central Weekend 2022** – It was a lovely weekend well supported by parishioners. Over £1,100 was raised for the Devon Air Ambulance and North Devon Hospice. A further £8 for the purchase of bowls was handed to the Clerk to deposit (because of the distance to travel to a NatWest bank, it was agreed that the Clerk will deposit in her bank account and transfer £8 to the PC account).
 - e. **Dog Poo bin for Rec Grd** – now installed and being used. The situation with dog poo being left on the ground has improved.
7. **Current Business.**
 - a. **Play Park** – Richard Lowson has been trying to amend the approved signatories on the bank account and it was agreed that when Richard Lowson undertook the responsibility of the Play Park, it was further implied and agreed at that time that he would become an authorised signatory on the Play Park Bank Account. It is now resolved that the authorised signatory in the current mandate, for the Play Park account detailed therein, be changed to include Richard Lowson. It is hoped that this is now all resolved.
 - b. **Settlement Evidence Base Surveys** – TDC and North Devon have requested that 2 surveys be completed under the “people and places” study. The questions were read out and completed. **The Clerk** will return the completed forms to TDC.
 - c. **Sibelco statement** – *‘Following limited calls from members of the public during the past three years, Sibelco feel the need to make the statement that we are unable (stipulated by DCC), to put our name/logo on the road signs that direct haulers along the A386 and away from the village of Petrockstowe. If any problems persist in the future, we will look to take further actions to mitigate this.’* There have been lorries stuck at North Town cross because they do not take the right turn by the rec grd/ Petrockstowe Station. **The Clerk will ask Highways and Sibelco** if a further sign can be erected at this junction. It was further noted that the sign on the A386 has “slipped” down the poles and is obscured by vegetation. **Cllr Fisher to report to Highways. The Clerk will also ask Sibelco** to look at the implementation of a one way system.
 - d. **Dog poo bin for village** – There was a discussion regarding asking TDC to provide a further dog poo bin for the area at the top of Brandize Hill. Cllr Wiseman advised that it was unlikely to be provided and it was agreed that residents will be asked to take any dog poo home and dispose of it in household waste.

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8. **Clerk/Parish Councillors Reports.**

- a. **Play Park** – the annual RosPa report has identified a few minor/low level risk areas which will be attended to. It is requested that any finding, comments or complaints be directed in writing to the Play Park contact in future.
- b. **Police Report** – PCSO Baker provided a report comparing incidents and crimes from June 2021 to June 2022
- c. **Clerks Report** – the Clerk advised that it is best practice for parishioners to either write directly to the Clerk or attend during the public session if they have an issue they wish to raise. This is to avoid matters being discussed or decisions being made without the full consultation of the PC. Cllrs agreed that this advice will be given to parishioners wishing to raise an issue.

9. **Finance** – as at 13/07/2022

Financial Statement – provided. No questions asked.

Receipts: To note receipt of income

Purchase of Jubilee Bowls - £8.00

Expenditure: Previously approved expenditure

Precept Payments – total – £650

Ground Lease – total - £2

SLCC membership - £80

Jubilee Bowls - £150

Queen’s Platinum Jubilee Celebrations – total - £293.09

Previous Account Balance ££2,649.72

Receipts £8.00

Payments £1159.09

Total Balance £1,482.63

Previously approved expenditure (paid w/c 11/07/2022)

BHIB Insurance, due 18th July 2022 - £284.54

F Lowe for Dog Poo Bin for RG - £97.05

The following payments were approved

Internal Audit - £100

Clerks expenses - £42.05

10. **Date of next meeting** The next Parish Council Meeting was confirmed as Tuesday 20th September 2022 in Baxter Hall at 7.30pm with a Planning meeting on Tuesday 16th August 2022 if required.

With no further business, the Chairman thanked all for attending and declared the meeting closed at 8.59pm

Chairman Date

Initials of chair