

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH
01884 860839 E-mail: petroc.clerk@hotmail.com

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 21st April 2020, by Zoom video link, as below, to which Parishioners are invited and welcome to attend, to discuss the following business.

Topic: Petrockstowe Parish Council. Time: Apr 21, 2020 07:30 PM London

Join Zoom Meeting

<https://us04web.zoom.us/j/76559226704>

Meeting ID: 765 5922 6704

AGENDA

- 1) **Apologies of Absence** To receive any apologies and approve reasons for absence.
- 2) **Declarations of Interest**
- 3) **Public Session** This will be strictly limited to 3 minutes per person because of time restraints.
- 4) **Planning**
Application: Ref: 1/0246/2020/OUT - dated 14th April 2020 for the proposal: Outline application for 3no. dwelling with all matters reserved except access - re-submission of 1/0348/2019/OUT at Land South of Rectory Rise, Petrockstowe, Devon.
- 5) **Minutes** To consider for approval the minutes of the Parish Council Meeting of 21st January 2020, the minutes having been previously circulated. These will be signed at a later date.
- 6) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 7) **Matters arising from previous minutes**
 - a) Bus Shelter repairs – further work required – Quote of £450
 - b) Website accessibility. Update from Cllr Wiseman/Clerk
 - c) Book of Remembrance. Purchased at £8.74 – arrived at Clerk’s address
 - d) Tarka Trail. All work now completed.
 - e) Drains on Aish Hill. Update from Cllr Saywell/Richards – to advise if jetting has taken place.
- 8) **Current Business**
 - a) Scheme of Delegation – to be emailed asap – approval required
 - b) Grant for The Plough – email sent – to consider donation
 - c) Additional Dog Poo signs within the village
 - d) Families in Grief – email sent – to consider donation
 - e) Year End documents – update by Clerk
 - f) Telephone box – Bug hotel idea
- 9) **Councillors Reports** for information if required and available.
- 10) **Finance**
 - a) Dorian for work on the Bus Shelter - £145.00. To confirm that this has been paid by BACS at the agreement of Cllrs Fisher & Busby.

- b) TDC for salary recharge at end of March – £1,014 and for payroll services - £40.00 - to confirm that this has been paid by BACS.
- c) Clerks expenses - £25.69 (includes Book of Remembrance) – to be paid by BACS – approval required
- d) Village Hall rental -6 meetings at £14 and 3 at £17 equals £121 – to be paid by BACS – approval required.
- e) Coronavirus Grant – We have received £466.53 to help volunteer and community groups to support vulnerable residents.

11) **Part 2**

12) **Confirm date of next meeting**

Annual Parish Meeting has been cancelled this year. Decision to be made and when to hold further video conference meetings. There must be 3 PCM's held within the year as a minimum.



Fiona Lowe
Parish Clerk
16/04/2020

Correspondence sent to Councillors from 16th January to 16 April 2020 inc.

- 16/01/20 – Gt Torrington Town Council - Great Torrington's Dementia Friendly Community Project
- 17/01/20 – DCC - Learn to cook, improve your diet and help save the planet for free!
- 20/01/20 – Devon Communities Together - A 'week of weeks' that DCT is supporting
- 20/01/20 – DCC - New film warns of online radicalisation
- 20/01/20 – DCC - Rural businesses
- 20/01/20 – Highways - Devon County Council (Traffic Management) Permit Scheme Order 2020 reference IMR/B16273-5781
- 21/01/20 – Cllr Saywell - FW: The Aviva Community Fund 2020 is open!
- 22/01/20 – Cllr Saywell - FW: Resurfacing works on the A386 near Great Potheridge, Okehampton
- 23/01/20 – Involve - Involve Funding News JANUARY 2020
- 06/02/20 – ICO - Latest news from the ICO
- 12/02/20 – SW Heritage - Invitation: North Devon Record Office
- 14/02/20 – Gt Torrington Town Council – The Plough Arts Centre
- 18/02/20 – TDC - Parish Council Climate Emergency Workshop Invite
- 19/02/20 – Barnstaple Library - Lloyds Bank Digital KnowHow Workshop
- 28/02/20 – DCC - Latest news on work hubs and broadband
- 28/02/20 – DCC - Climate update for parishes
- 03/03/20 – Cllr Saywell - FW: Coronavirus (COVID-19) Information Briefing and Useful Weblinks
- 05/03/20 – ICO - Latest news from the ICO
- 06/03/20 – PCSO Baker – Newsletter
- 09/03/20 – TDC - Parish Council Climate Emergency Workshop Invite
- 10/03/20 – ODCTG - Social Kindness in Action - Devon County Car Forum Report 2020
- 10/03/20 – Keep Britain Tidy - Fed up of Dog Fouling in TIVERTON?
- 10/03/20 – Calor Rural Community Fund - Need funding for your community project? Calor's Rural Community Fund is open, ready and raring for your applications
- 14/03/20 – Cllr Saywell - FW: Coronavirus Stakeholder briefing - on behalf of Dr Virginia Pearson - Devon Director of Public Health
- 17/03/20 – TDC - Fw: Smart Living talk invitation
- 17/03/20 – SW Heritage Trust - FW: Invitation: North Devon Records Office
- 24/03/20 – Cllr Saywell - FW: Funding to support community response

24/03/20 – Cllr Wiseman - Refuse collection
25/03/20 – DCC - Local Bus Services
25/03/20 – Cllr Saywell - DCC COVID-19 Update
26/03/20 – Cllr Saywell - FW: Be Aware - Scam Text Messages (Original Source - The Metropolitan Police Service)
26/03/20 – ICO - Data protection and COVID-19 - A message from the ICO
27/03/20 – Cllr Saywell - FW: Domestic Abuse/COVID-19 campaign
27/03/20 – DCC - 27.3 Latest coronavirus information from Devon County Council
27/03/20 – Cllr Saywell - Fwd: Transport for Key Workers
30/03/20 – TDC - Intelligence Alert - COVID-19 Pandemic Fraud
30/03/20 – Devon Communities Together - Covid-19 Advice, Information and Support
30/03/20 – DCC - 30.3 Latest coronavirus information from Devon County Council
31/03/20 – Cllr Saywell -FW: Devon and Cornwall Police COVID-19 FAQs
01/04/20 – DCC - 1 April 2020 - Latest coronavirus update from Devon County Council
02/04/20 – Cllr Saywell - FW: Trading Standards Scams Resource - please circulate
02/04/20 – DCC - Devon Climate Emergency April Newsletter
03/04/20 – TDC - Community Grant Press Release
03/04/20 – DCC - 3 April 2020 - Latest coronavirus update from Devon County Council
04/04/20 – Cllr Saywell - FW: NHS asks people to share their coronavirus symptoms

06/04/20 – Cllr Saywell - FW: Information on contacting Devon and Cornwall Police (emergency and non-emergency) - Feel free to circulate
06/04/20 – DCC - 6 April 2020 - Latest coronavirus update from Devon County Council
07/04/20 – TDC - FW: Torridge District Council Waste and Recycling Collections Update
07/04/20 – Cllr Saywell - FW: COVID-19: An update from Wales & West Utilities
08/04/20 – Cllr Saywell - FW: LATEST GOV' LEAFLET - CORONAVIRUS STAY AT HOME PROTECT THE NHS SAVE LIVES
09/04/20 – Clerk - FW: Regulations of local authority meetings and elections
09/04/20 – Cllr Saywell - DCC COVID 19 Update Report - Easter 2020
14/04/20 – DCC - Urgent appeal for community equipment, share your uplifting photos for together #WeAreDevon and today is the day to quit for Covid - 14 April 2020
16/04/20 – TDC - FW: Business support- FSB/ SWMAS